

MINUTES OF THE
ANNUAL GENERAL MEETING AND ELECTION OF OFFICERS
NOVEMBER 27, 2011

1. CALL TO ORDER

President, Dustin Cole called the meeting to order at 7:30 pm

2. ROLL CALL

Ten (10) members were in attendance at the meeting:

Meagan Condon

Mary Spurrell

Darroch Jones

Thomas Hawkins

Brad Tucker

Stefan Jones

Steve Cook

Dustin Cole

Mark Spurrell

Sharon Newport

3. READING OF THE LAST AGM'S MEETING MINUTES

Dustin read the minutes of the November 7, 1995 AGM and even though these were the last minutes available it was felt that there had been other meetings since that time but no minutes could be located.

4. READING OF PRESIDENT'S REPORT FOR SUMMER OF 2011

Dustin reported that the club had a very successful year and even though membership was down all those who participated had an enjoyable summer and staff worked towards maintaining a clean and comfortable environment for all the members and provided excellent service.

5. TREASURER'S UPDATE ON FINANCIALS

Mark reported we had a loss this year of approximately \$6000 however we are still expecting a government grant of approximately \$1500. There was a fee of \$700 paid to tennis NL from our club to cover tournament expenses, coaches for Mount Pearl tennis club for three day, and 2 cases of tennis balls. The coaches however did not show and Dustin will be checking out what happened in this case.

6. REPORT OF COMMITTEES

Mary reported that this year we had a lower income from rentals of the club due to many more places being available for rent in the Mount Pearl area. The club has had upgrades of a new kitchen, laminate floors and is in beautiful condition. The cost to rent the club is \$250 with a \$50 refundable deposit. She is going to try renting the club for children's birthday parties and will see how that develops.

a) REPORT ON TOURNAMENTS AND LEAGUES (DISCUSSED UNDER NEW BUSINESS)

b) SPORT ALLIANCE

Steve reported that the sport alliance has held several meetings to discuss their future goals and objectives. He felt that they are moving in a positive direction and that we should continue to maintain a representative at their meetings. We received a grant from the alliance this year of \$2500.

7. NEW BUSINESS

There was participation by members in each of our four tournaments this summer. We would like to see some support from the sport alliance in recruiting members from within the schools and this year Steve and Stephanie were instrumental in getting information out to the schools. Meagan reported that she received a lot of positive feedback from parents this summer on the quality of coaching at the club.

8. ELECTION OF OFFICERS

There was an election of officers held and the following positions have been filled:

President	Dustin Cole
Vice-President	Meagan Condon
Treasurer	Mark Spurrell
Secretary	Thomas Hawkins
Facilities	Mary Spurrell
Sports Alliance rep	Steve Cook

9. ADJOURNMENT

The meeting was adjourned at 8:35pm.

Mount Pearl Tennis Club AGM – Agenda
730pm – Nov 27, 2011

1. Call to Order
2. Roll Call
3. Reading of the Last AGM's meeting minutes
4. Reading of President's Report for Summer 2011
5. Treasurer's Update on Financials
6. Report of Committees
 - a. Facilities
 - b. Tournaments and Leagues
 - c. Sport Alliance
7. New Business
8. Election of Officers
9. Adjournment

Mount Pearl Tennis Club - President's Report 2011

By: Dustin Cole

Opening Summary

As this is our first Annual General Meeting in almost 15 years, this is also the first annual report done in at least that amount of time. As President of the club I hope you find this informative.

The executive for this past year has been:

President/Tournaments – Dustin Cole

Vice-President – Caroline Mulcahy

Treasurer – Mark Spurrell

Facilities – Mary Spurrell

Sport Alliance – Steve Cook

Secretary – Sharon Newport

This report provides updates for finances, facilities, tournaments and leagues, coaches, memberships and sport alliance.

Finances

The club has been losing money over the past 4-5 years. Two main factors are contributing to this, the main reason being our steady decrease in members, the other reason being the constant increase in minimum wage requiring the club to pay all staff higher rates every year. Despite the fact that we have been seeing a loss of revenue over the past 4-5 years, the club still has a healthy balance.

This year we applied for several grants, and received several thousand dollars.

Our main sources of revenue are memberships, grants and club rentals. Small amounts of revenue come from tournaments and canteen sales.

Our main sources of expenditures are salaries and equipment.

As the executive moves towards next season, we hope to find a way to come closer to a balanced budget over the year.

Facilities

Our club has had a very nice upgrade this year. The flooring in the main club house area was re-done in June, and we had had the kitchen completely renovated within the last 2 months, which includes a full set of kitchen cabinets.

The club is available for rental throughout the year, and last summer was the first summer we decided to rent the club out throughout the summer, in addition to the remainder of the year. We thought this was a necessary move in order to keep up the revenue in an attempt to maintain our financial balance.

Tournaments and Leagues

The tournaments and leagues were very successful this season in terms of participation. We had 4 adult tournaments and 3 leagues.

The 4 tournaments held were, 1) the Club Pre-season Closed, which is a club members only tournament in which 11 members participated; 2) the Mount Pearl Open, which is a provincially ranked open tournament in which 12 players participated; 3) the Mount Pearl Molson, which is also a provincially ranked tournament in which 13 players participated; and 4) the Club Closed, which is a club members only tournament in which 16 members participated.

The 3 doubles league were, 1) the Bandit's League, played on Thursday evenings a men's doubles league composed of 4 teams; 2) the Ranger's League, played on Tuesday evenings a men's doubles league composed of 6 teams; and 3) the Singles League, played on Sunday afternoons composed of 6 players.

All tournaments and leagues were very competitive and fun for the players involved. All leagues were completed by the end of the season.

Coaches

We were able to attract some high quality coaching this summer from Steve Mahar, who was a full time employee for all junior coaching, and part time for adult coaching. Although the executive would have preferred to have Steve coach full time for adult lessons during the summer, this was not possible due to a prior commitment that Steve had. In his absence, Samuel Lycan and Mike Gibson filled in for adult lessons.

Steve was our head coach for this summer. The assistant coaches were Stephanie Schwartz and Lenny French.

Stephanie and Lenny also did a good job teaching lessons and assisting under Steve's guidance.

Memberships

Unfortunately membership was slightly down again this summer. I could not find the exact number of members for last season but recall from checking earlier this summer that we are slightly down in members this year.

We had a total of 94 members this year, as follows:

Adults: 31
Juniors: 63

Sport Alliance

Our involvement with the mount pearl sport alliance has increased this year and we are again trying to take an active role to see that the tennis club is represented and active with the sport alliance.

**Mount Pearl Tennis Club
Income Statement
30-Nov-11**

30-Nov-10

Cash Receipts

Membership fees	8,175.00
Rental	6,140.00
Tournament fees	688.40
Government Grant	8,429.22
Canteen sales	1,007.05
Interest Income	148.12

24,587.79

Cash Disbursements

Payroll	20,623.19
Rental Caretaker	1,400.00
Bank fees	119.71
Tennis Balls & Equipment	3,015.46
Canteen Supplies	601.18
Tournament Expenses	700.00
Clubhouse Maintenance	2,459.44
Utilites	946.84
Advertising	630.91

30,496.73

Surplus/Deficit

(5,908.94)

**Mount Pearl Tennis Club
Cash Receipts
30-Nov-11**

<u>Date</u>	<u>Amount</u>	<u>Member Fees</u>	<u>Gov Grants</u>	<u>Rental</u>	<u>Tourn & League Fees</u>	<u>interest</u>	<u>Canteen Sales</u>	<u>Check</u>
17-Jan-11	\$1,625.00			1,625.00				0.00
6-Jan-11	\$148.12					148.12		0.00
21-Mar-11	\$1,707.22		1,707.22					0.00
18-Apr-11	2,175.00			2,175.00				0.00
29-Jun-11	\$9,161.00	5,640.00	2,761.00	760.00				0.00
5-Jul-11	\$888.50	645.00			110.00		133.50	0.00
12-Jul-11	\$1,101.30	840.00			167.70		93.60	0.00
22-Jul-11	\$670.00	620.00					50.00	0.00
8-Aug-11	\$312.35	150.00			15.00		147.35	0.00
16-Aug-11	\$110.45						110.45	0.00
9-Sep-11	\$676.00	280.00			170.00		226.00	0.00
26-Sep-11	\$2,051.85			1,580.00	225.70		246.15	0.00
26-Nov-11	\$3,961.00		3,961.00					0.00
	\$24,587.79	\$8,175.00	\$8,429.22	\$6,140.00	\$688.40	\$148.12	\$1,007.05	\$0.00

Executive Committee – Position Descriptions

President

The president's primary role is to oversee the MPTC and to coordinate events and projects as needed. The president should support the other board members and offer assistance as needed. The president also runs the Board meetings.

Vice-President

The vice-president's role is to support the president and assist with planning for the MPTC's events and projects.

Treasurer

The treasurer's role is to look after the financial health of the MPTC. The treasurer is responsible for collecting and distributing money and ensuring that all money is accounted for. The treasurer also creates regular financial updates for the Board and a financial year summary for the AGM.

Secretary

The secretary's role is to ensure that all club meetings are documented in minutes, and is typically the contact point for the MPTC.

Past-President

The past-president's role is to act as a guide for the current president and act as a resource for the board.

Facilities

The facilities role is to look after the club house, in coordination with the City of Mount Pearl. This would include upgrades and/or renovations to the club house. The facilities would also look after the club rentals and hiring of the caretaker.

Sport Alliance

The sport alliance representative would communicate with the City's Sport Alliance group, attend Sport Alliance meetings and functions, and speak on behalf of the MPTC at these meetings. And report the sport alliance updates to the Board.

Tournaments

The tournament director would run and organize all adult tournaments and leagues for the MPTC. This would include provincial and club run tournaments.